

Probation Circular

UNCLASSIFIED



A MANUAL ON THE DELIVERY OF UNPAID WORK

PURPOSE

To invite areas to implement the new Manual on the Delivery of Unpaid Work.

ACTION

Chief Officers are asked to ensure that all relevant staff responsible for the delivery of unpaid work have access to the new manual and implement its provisions by 1 April 2007. Hard copies have been delivered to areas. PDF and Word versions are available on Epic.

SUMMARY

The Home Office consultation paper *Rebalancing the criminal justice system in favour of the law abiding majority* proposes an expansion of Community Payback, with increased opportunities for the public to choose the Unpaid Work done by offenders. The paper also identifies the need to focus probation resources on those who most need them and to ensure that more minor offenders are fined rather than given low-level community sentences. The new manual includes a section on maximising visibility and promoting Community Payback. In accordance with PC20/2006, the need to ensure effective risk management on Unpaid Work is a feature of the Manual.

The Manual recognises that Unpaid Work may be delivered by a range of providers. Any organisation responsible for the provision of Unpaid Work must ensure that it is delivered in accordance with the standards set by the Manual.

The Manual on the Delivery of Unpaid Work builds upon the success of Enhanced Community Punishment. It retains many of the underlying principles, but is more concise and practice orientated. In addition to separate sections on Community Payback and risk management, it also includes sections on health and safety, maximising inclusion and the use of Unpaid Work to improve employability.

RELEVANT PREVIOUS PROBATION CIRCULARS

PC32/2006; PC20/2006; PC94/2005; PC66/2005

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EXPIRY DATE:

The Manual will be reviewed in April 2008

TO:

Chairs of Probation Boards
Chief Officers of Probation
Secretaries of Probation Boards

CC:

Board Treasurers
Regional Managers

AUTHORISED BY:

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ATTACHED:

N/A

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